

SOM- Department of Obstetrics and Gynecology	TITLE: Emergency Codes	Policy: HS004
Department Guideline	Date: October 17, 2005	Rev. 0
Approvals:		
Chairman/Date	Dept. Manager/Date	

The URL for this policy is: http://www.hi.mcg.edu/EOP/EOP_DOC/EM-EC4_10_7_a.pdf

Section: **EMERGENCY MANAGEMENT EC.4.10.7**
Subject: **Staff Notification of Emergency Response**

Effective Date: 01/14/05
Revised Date: 01/12/05

Notification of Employees of Implementation of Emergency Plans-Internal Codes

Event	Audible Page	Repeat Frequency
Fire	"Code 17"	Repeat three times at initiation of drill.
Fire All Clear	"Code 17 All clear"	Once (Only with authority of Security or Facilities Staff)
Disaster, Mass Casualty Plan	"Attention all hospital personnel. Initiate the (Internal) (External) Emergency Preparedness Plan" paged three times	Announce each hour
All Clear	"Attention All Hospital Personnel. Disaster Status is All Clear"	Page on authority of Incident Commander
Hostage Incident Plan	When directed, Page: "Attention All Personnel. TBD" .	Repeat three times, with the location
All Clear	"TBD. All Clear"	Repeat three times
Child /Infant Abduction Plan	When directed, Page: "Attention All Personnel. Code Pink" and the location.	Repeat three times, then page defined group of staff.
All Clear	"Code Pink, All Clear"	Repeat three times
Tornado Warning	When directed, Page "Attention All Staff. Tornado Warning is now in effect for Augusta Area"	Repeat three times
All Clear	"Attention Tornado All Clear"	On authority of Administration or Incident Commander
Severe Weather Warning	"Attention All Staff. Severe Weather Warning is now in effect"	

All Clear	Attention Severe Weather Watch; All Clear”	
Emergency Potable Water Plan Water Loss or Contamination	When directed, Page: “The Emergency Water Plan is now in effect”	Repeat twice. On authorization of Administration or Incident Commander
All Clear	“Water Plan All Clear”	

To Notify staff at home, as necessary

If the Incident Commander requests or authorizes additional staff to be called in:

Department	Manager	Phone number to start phone tree
Hospital Operations	Sandra McVicker	wk-1-7704
Children Medical Center	Barbara Meeks	wk-1-5126 pg. 6844
Department of Nursing	Angela Lambert	wk-1-3033 pg. 8819
Health Safety & Security	Mike Chisholm	wk-1-9236 cell-533-5610
Facility Service	Richard Tobias	wk-1-4551 pg. 3275
Chief Medical Director	William Kanto	wk-1-5113 pg. 1145
Medical Director	Peter Rissing	wk-1-5508 pg. 5324