

# Medical College of Georgia

## School of Medicine

ACADEMY OF MEDICAL EDUCATION SCHOLARS

### MEMBERSHIP APPLICATION CHECKLIST

Name: \_\_\_\_\_

Campus Box: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

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#### **Your emailed application should include the following items:**

\_\_\_\_ Personal Statement

\_\_\_\_ Educator's Portfolio

\_\_\_\_ You have requested a letter of support (electronic & hard copy) from your department chair to be sent to the Associate Dean for Faculty Development & Educational Achievement ([cwhite@mail.mcg.edu](mailto:cwhite@mail.mcg.edu))

\_\_\_\_ Updated Curriculum Vitae

\_\_\_\_ This checklist

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**While my portfolio may contain information in all categories, I would like to be considered for membership in the Academy based upon excellence only in the categories I have checked below:**

**Direct Teaching:** All applicants must include direct teaching. Please provide teaching effectiveness scores from One45 or other sources. Please indicate your education focus below:

\_\_\_\_ **UME Educator**

\_\_\_\_ **GME Educator.** *(Educators whose focus is on graduate medical education must make a compelling argument [with examples] that their work with residents/fellows benefits MCG medical students directly or indirectly.)*

\_\_\_\_ **Instructional Development and Curricular Design:** *(Include evidence of quality and quantity of product(s) developed, scholarly approach and scholarship (if applicable).)*

\_\_\_\_ **Assessment of Learner Performance:** *(Include evidence of quality and quantity of product(s) developed, scholarly approach and scholarship (if applicable).)*

\_\_\_\_ **Advising and Mentoring:** *(Provide contact information for 3-4 students, residents or faculty upon whom you feel you have had the greatest impact. Advisee input will be requested by the selection committee – please do not request letter from advisees. Include evidence of quality and quantity of any product(s) developed, scholarly approach and scholarship (if applicable).)*

\_\_\_\_ **Educational Administration and Leadership:** *(Include evidence of quality and quantity of product(s) developed, scholarly approach and scholarship (if applicable). Provide contact information for 3 individuals [colleagues, faculty supervisors and subordinates, committee chairs] who are able to discuss your leadership and administrative qualities)*

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**When completed, email this checklist with your application packet as attachments to Jeanne Aycox at [jaycox@mcg.edu](mailto:jaycox@mcg.edu).**

If you have any questions, please contact the Academy Office at: (706) 721-3529  
For complete application details, please visit: <http://www.mcg.edu/som/AMES.html>