

Newborn Nursery Orientation Checklist

This checklist is a guide for the resident who is orienting the junior or senior medical student on their first day in the newborn nursery. In general, a new group of junior students will arrive in the nursery at 7:30am on Monday mornings. One the first week of the rotation or when Monday is a holiday, the students will arrive at 7:30am on Tuesday. There will be no students over Christmas/New Years weeks, Masters Week, or the last week of June.

PAPERWORK

- Where to find it
- How to complete it
- Baby's chart
- Mother's chart

- Clipboard for ins and outs
- Newborn Screen documentation
- OAE documentation
- Baby Labels
- Consult forms
- Bilirubin forms
- Prenatal ultrasound
- Refusal form
- Eye and Vit. K documentation
- Referring physician's list for follow-up

PROCEDURES/ACTIVITIES

- How to find mother's room
- 3 minute scrub
- Transcutaneous bilirubin – how to perform and how to document
- Admission note
- Discharge note
- Progress note
- Newborn exam
- Ballard exam
- Oral presentation
- Rounds
- Discharge teaching/class
- Update patient list
- Deliveries
- Breastfeeding 101 on desktop
- Short talk – no Powerpoint