

***Advisory Committee
Doctor of Philosophy Degree***

Name of Student:

Graduate Program:

The Advisory Committee is composed of **five** individuals, one of whom is the student's Major Advisor. The Major Advisor, after consultation with the student, recommends to the Department Chair the names of four additional members of the faculty who have agreed to serve as members of the student's Advisory Committee. If a Co-Major Advisor has been appointed, s/he is one of the five committee members. At least four of the five members must hold appointments on the faculty of the School of Graduate Studies. One or two members of the committee may be from outside the student's major department. The advisory committee members should be selected as soon as possible after the major advisor is chosen. The Dean must approve the members of the Advisory Committee. The Advisory Committee's function is to assist the student in the following activities:

- Selection of courses pertinent to the objectives of the student's educational program
- Planning of the student's research/project
- Preparing and administering the second exam
- Critical review of the research in progress
- Defense of the dissertation

Copies of the student's dissertation must be distributed to this committee at least five (5) weeks prior to the Final Oral Examination date. At least three (3) weeks before the oral examination, the dissertation should be approved by the Advisory Committee and the Dissertation Approval Form submitted to the Dean. The signed form indicates that the members of the committee have read the draft copy of the dissertation and find it acceptable for the purpose of examining the student. The student is responsible for making all changes recommended by the committee. The student should contact the Dean's office and Advisory Committee to arrange a time that all individuals may attend the oral examination. Once the time is established, notification in writing is sent to the Dean's office on a completed Oral Examination Faculty Agreement Form.

If you are willing to serve on the committee indicated above, please sign in the space below opposite your name.

Name

Signature

Date

Major Advisor

Department Chair (or Associate Dean for Graduate Programs and Research in Nursing)

Dean, School of Graduate Studies