



MCG Academic Council Executive Committee

Date: 10/09/08

Members Present: Mr. Bill Andrews (Chair), Ms. Darra Ballance, (Library Representative), Dr. John Blalock (Parliamentarian), Dr. Wendy Bollag (SGS Representative), Dr. Pam Cook (Chair Elect), Dr. Barry Hammond (Faculty Governance & SOD Representative), Dr. Dave Hill (Chair, Scholarship & Standards), Ms. Lori Prince (SAHS Representative), Dr. Dan Rahn (President), Dr. Martha Tingen (Past Chair)

Members Not Present: Dr. Philip Baker (Secretary-Treasurer), Dr. Barry Goldstein (Provost), Dr. Janie Heath (SON Representative), Dr. Lynn Jaffe (Chair, Strategies & Responsibilities), Ms. Kim Rathbun (SGA President), Dr. Vincent Robinson (SOM Representative)

Topic	Discussion	Action Needed	Person Responsible/ Timeline
Call to Order	~ Mr. Bill Andrews called the meeting to order at 12:07 PM. All members were welcomed.	None	N/A
Approval of Minutes	~ The minutes from the Executive Committee meeting held on September 3, 2008 were reviewed. Motion made to approve the minutes, motion seconded, and approved by all present.	None	N/A
Budget Update	~ Mr. Andrews and Dr. Cook met with Mr. Bill Bowes to discuss immediate funding needs for the Academic Council, i.e. General Faculty Assembly and Spring Faculty Assembly. Mr. Bowes is looking into possible funding sources and will get back to Mr. Andrews.	Waiting on response from Mr. Bowes	Mr. Andrews Ongoing
President's Cabinet Update	~ Mr. Andrews provided an update from the President's Cabinet along with three new administrative policies. Dr. Rahn talked about the current budget situation which continues to be very serious.	None	N/A
Forum for the Future Update	~ Dr. Cook stated there are two upcoming Forums: Part 1 will be held on Thursday, 10/30/08 with Dr. Barry Adams from Apple and is titled "21st Century Learning: New Communities, New Content, New Conversations". This forum will focus on what's happening and the way the institution should be moving. Part 2 will be held on Thursday, 11/13/08 with Mr. Mark Staples from MCG and is titled "Technology in Instruction at MCG". This forum will showcase what we are already doing at MCG and what resources are available to help faculty move in the direction of 21 st century learning.	Send out notification via email and place posters around campus.	Dr. Cook Ms. Waks 10/20/08

Committee Reports			
Scholarship and Standards			
Faculty Development Subcommittee	~ There are no new activities to report at this time.	None	N/A
Research Ethics Subcommittee	~ There are no new activities to report at this time.	None	N/A
Faculty Recognition Task Force	~ There are no new activities to report at this time.	None	N/A
Library Resources Subcommittee	~ There are no new activities to report at this time.	None	N/A
University Assessment Subcommittee	~ Dr. Hill is in the process of arranging a meeting with Dr. Cibirka to work on filling vacancies.	Schedule meeting with Dr. Cibirka.	Dr. Hill ASAP
Faculty Governance			
Faculty Appointment, Promotion, Tenure, and Post-Tenure Subcommittee	~ A meeting should be convened to elect a chair for this subcommittee.	Contact members to schedule meeting.	Dr. Hammond ASAP
Membership, Voting & Nomination Subcommittee	~ There are immediate plans to elect a Chair for this subcommittee.	Contact members to schedule meeting.	Dr. Hammond ASAP
Statutes Review Subcommittee	~ The subcommittee, under the guidance of Dr. Barry Goldstein, has been charged with reviewing the MCG Statutes to ensure consistency with the BOR policies in preparation for the upcoming SACS accreditation. ~ The proposed wording to the AC Bylaws in regard to the request for a change in the name of Academic Council to "University Faculty Senate" as recommended by this subcommittee should be forthcoming to the EC for a vote. ~ The subcommittee is also working on recommendations to develop a Mission Statement for the AC (soon to be UFS) as directed by the EC at the planning retreat and will be forthcoming to the EC for a vote. ~ Dr. Hammond acknowledged it is a busy time for the subcommittee and extends appreciation to the Chair, Gayle Bentley, for her hard work and commitment.	Review MCG statutes and recommendations as charged.	Dr. Gayle Bentley Ongoing
Faculty Evaluation of Administrators Subcommittee	~ There are immediate plans to elect a Chair for this subcommittee.	Contact members to schedule meeting.	Dr. Hammond ASAP
Strategies and Responsibilities			
Faculty Grievance Subcommittee	~ There are no new activities to report at this time.	None	N/A
Student Affairs Subcommittee	~ There are two vacancies that need to be filled on this subcommittee.	None	N/A
Faculty, Salary & Benefits Task Force	~ The subcommittee is forming a task force on faculty retirement benefits.	None	N/A
Strategic Initiative Activities	~ There are no new activities to report at this time.	None	N/A

Student Government Association			
SGA	~ There are no new activities to report at this time.	None	N/A
New Business			
Mass Transit Proposal	~ Dr. Hammond proposed developing a task force to look into possibility of establishing a mass transit system in outlying areas (i.e. Martinez, Evans, etc.) due to the escalating cost of fuel and to help alleviate parking problems on campus. Participants would pay a fee to utilize the system. This would not only apply to faculty but staff and students as well. Dr. Rahn recommended Mr. Andrews talk with Mr. Bill Bowes and Dr. Michael Ash.	Contact Mr. Bowes and Dr. Ash.	Mr. Andrews
Drug-Free Campus	~ Mr. Art Smith recommended assistance with a drug-free campus program since the tobacco-free program was so successful. The Executive Committee was in agreement that this should be handled by Deans' Council and not Academic Council.	Contact Dr. Goldstein for Deans' Council.	Mr. Andrews
Old Business			
AC Branding: Name Change	~ The Statutes Review Subcommittee was charged to review the name change recommendation by the Executive Committee. A resolution was submitted to change the name to University Faculty Senate. The Executive Committee members voted to send this to the 10/16/08 Academic Council meeting for a vote.	Send to Academic Council members via email for review prior to meeting.	Mr. Andrews Ms. Waks 10/9/08
AC Branding: Mission Statement	~ The Statutes Review Subcommittee was charged to review the mission statement recommendation by the Executive Committee. A resolution was submitted to incorporate a mission statement. The Executive Committee members voted to send this to the 10/16/08 Academic Council meeting for a vote.	Send to Academic Council members via email for review prior to meeting.	Mr. Andrews Ms. Waks 10/9/08
Faculty, Salary & Benefits Task Force	~ Dr. Tingen suggested we carry forward with a one-time transfer option from ORP back to the Teachers Retirement System. The Faculty, Salary & Benefits Task Force will be activated to look at the suggestion, draft a plan of action and report back to the Executive Committee. Lynn Jaffe has already been tasked with populating the group. She currently has enlisted Dr. Rick Callan and Dr. Jack Yu to serve on the task force.	Enlist faculty to serve on task forced.	Dr. Jaffe
Announcements			
Next Executive Committee Meeting	~ The next meeting will be held on Thursday, 11/6/08.		
Adjourn	~ The meeting was adjourned at 1:00 PM.		

Submitted by: Ms. Nancy Waks, Academic Council Recording Secretary and Dr. Phil Baker, Academic Council Secretary-Treasurer