



MCG University Faculty Senate Executive Committee

Date: 04/02/09

Members Present: Mr. Bill Andrews (Chair), Dr. Philip Baker (Secretary-Treasurer), Ms. Darra Ballance, (Library Representative), Dr. Wendy Bollag (SGS Representative), Dr. Pam Cook (Vice Chair Elect), Dr. Barry Hammond (Faculty Governance & SOD Representative), Dr. Janie Heath (SON Representative), Dr. Dave Hill (Chair, Scholarship & Standards), Dr. Lynn Jaffe (Chair, Strategies & Responsibilities), Ms. Lori Prince (SAHS Representative)

Members Not Present: Dr. John Blalock (Parliamentarian), Dr. Barry Goldstein (Provost), Ms. Kim Rathbun (SGA President), Dr. Dan Rahn (President), Dr. Vincent Robinson (SOM Representative), Dr. Martha Tingen (Past Chair)

Topic	Discussion	Action Needed	Person Responsible/ Timeline
Call to Order	~ Mr. Bill Andrews called the meeting to order at 11:30 AM. All members were welcomed.	None	N/A
Approval of Minutes	~ The minutes from the Executive Committee meeting held on March 5, 2009 were reviewed. Motion made to approve the minutes, motion seconded, and approved by all present.	None	N/A
Faculty Satisfaction Survey Follow Up	~ Ms. Susan Norton, VP for Human Resources, discussed how the institution plans to move forward in addressing concerns revealed during the Faculty Satisfaction Survey that was administered in the fall of 2008. A meeting will be held with Drs. Hill and Jaffe to implement a plan for their subcommittees to assist in moving forward with the process. A meeting is being planned on April 23, 2009 for Dr. Rahn to discuss the results with faculty members.	None	N/A
Beard Award Status Update	~ The Institutional Beard Award Committee met on March 24, 2009 to select the 2009 Beard Award recipient. The winner will be announced during the 2009 Graduation Commencement ceremony.	None	N/A
Forum for the Future Update	~ Dr. Cook announced that Dr. Barry Adams, Education Technology Consultant of Apple, Inc., would like to hold a six hour workshop on how to work with iPods and, more specifically, Macs at the end of April as a follow up to his October 30, 2008 Forum for the Future presentation. She was asked if the University Faculty Senate would like to sponsor this workshop. The cost of the workshop would be paid by Apple, Inc. The Forum on diversity will be held at a later date since there are a number of activities taking place in April and May.		

Committee Reports			
Scholarship and Standards			
Faculty Development Subcommittee	~ There are no new activities to report at this time.	None	N/A
Research Ethics Subcommittee	~ There are no new activities to report at this time.	None	N/A
Faculty Recognition Task Force	~ Dr. Hill reported that gifts for the retirees have been selected and a brass plate will be engraved for each recipient.	None	N/A
Library Resources Subcommittee	~ There are no new activities to report at this time.	None	N/A
University Assessment Subcommittee	~ There are no new activities to report at this time.	None	N/A
Faculty Governance			
Faculty Appointment, Promotion, Tenure, and Post-Tenure Subcommittee	~ There are no new activities to report at this time.	None	N/A
Membership, Voting & Nomination Subcommittee	~ The faculty ballot is currently underway. Voting will end at the close of business on April 3, 2009.	None	N/A
Statutes Review Subcommittee	~ There are no new activities to report at this time.	None	N/A
Faculty Evaluation of Administrators Subcommittee	~ There are no new activities to report at this time.	None	N/A
Strategies and Responsibilities			
Faculty Grievance Subcommittee	~ The subcommittee has not had any new business this academic year.	None	N/A
Student Affairs Subcommittee	~A revision is necessary in the function of the Campus Review Body as it relates to handling student grievances, academic hearings or conducting hearings at the campus level following their dispensation at the school levels. This will require a change in some policies and the student handbook. Once the draft of the new process proposal is complete, Dr. Frazier intends to send it to the Student Affairs Subcommittee for feedback prior to bringing it before the University Faculty Senate. He expects this process to be complete within the next month.	None	N/A
Faculty, Salary & Benefits Task Force	~ It seems efficient to combine this Task Force with the Strategic Initiative Activities Retirement Task Force. Members include Jack Yu (SOM), David Stepp (SGS), Mariana D'Amico (SAHS), Judith Salzer (SON), John Blalock (SOD) and Tom Cutshall (Library). Currently there are two bills (SB 257 and HB 740) that address a potential one-time opportunity to switch retirement plans. Information is available at: http://www.legis.state.ga.us/legis/2009_10/sum/sb257.htm and http://www.legis.state.ga.us/legis/2009_10/sum/hb740.htm	None	N/A

Strategic Initiative Activities	~ This subcommittee is being combined with the Faculty, Salary & Benefits Task Force subcommittee as stated above.	None	N/A
Student Government Association			
SGA	~ There are no new activities to report at this time.	None	N/A
New Business			
	~ None.	None	N/A
Old Business			
	~ None.	None	N/A
Announcements			
Next Executive Committee Meeting	~ The next meeting will be held on Thursday, 05/07/09.		
Adjourn	~ The meeting was adjourned at 1:00 PM.		

Submitted by: Ms. Nancy Waks, Academic Council Recording Secretary and Dr. Phil Baker, Academic Council Secretary-Treasurer