



Executive Committee Retreat
August 18, 2005
The Dogwood Room
9:00 AM to 12:00 PM

Minutes

Present: Cook, Callan, Creelan, Barbeau, Hill, Andrews, Robinson, Plummer, Rockwell, Rahn, Goldstein, Cobb, Kiernan, Dong, Devkota

Call to Order: Dr. Robinson called the meeting to order at 9:10 AM

Remarks from Dr. Rahn:

Dr. Rahn expressed to the Executive Committee what an important asset MCG is to the local community and the state and that focusing on growth is important for the future of MCG. That future includes many new Academic programs that will increase our student population which has increased in the past couple of years and that applicants to all programs are up 30%.

Dr. Rahn stated that MCG's environment is changing with the implementation of new programs and number of faculty is at or above the number of faculty prior to the Early Retirement a few years ago. One way to continue MCG's successful growth is for open communication across campus at all levels.

Introduction of Officers and Charge of Committees:

Dr. Robinson had the Officers introduce themselves and then charged the three standing committee chairs.

Appointment of Parliamentarian:

Marilee Creelan was elected unanimously to serve as Parliamentarian for 2005-2006.

Updates of Business Items:

Budget:

The 2004-2005 Budget was explained and Dr. Goldstein stated that he had requested the amount left over at the end of 04-05 be retained in the Foundation Account.

Faculty Development:

Dr. Robinson stated that Dr. William Salazar is the Chair of the Faculty Development Subcommittee and that the committee has been working and meeting regularly to meet their goals for 2005-2006.

Evaluation of Administrators:

Dr. Andria Thomas, Chair, Faculty Evaluation of Administrators, gave an update to the Executive Committee stating that The Faculty Evaluation of Administrators had been completed but that it was sent out late and the data compiled late due to many technical difficulties. Due to the small number of participants the information was not used in the evaluation process this year. Next year the website for the evaluation will be sent out in February so that it can be completed on time to be used for evaluations in the Spring. Dr. Thomas will be working between now and February to make faculty aware of the tool, how it works and its benefits.

Faculty Manual:

Marilee Creelan, Co-Chair of the Faculty Manual Committee explained that she and Co-Chair, Dr. Rhea-Beth Markowitz are working on completing the changes and updates for the Faculty Manual and that they anticipate being able to meet Dr. Rahn's timeline of having completed the manual by January 2006.

New Faculty Reception:

The New Faculty Reception will be held on Tuesday, September 6, 7:00 PM at the Club House on Washington Road. All faculty are encouraged to attend to welcome MCG's newest faculty.

Distinguished Chair Appointment & Review Task Force:

Dr. Ed Inscho, Chair, Distinguished Chair Appointment & Review Task Force attended the meeting to give an update stating that the committee created a document that met the institutions need for a policy of this type. The policy will hold the Distinguished Title Holders accountable for the funds deemed to them through the Distinguished Title that they hold. The final draft had been approved by the legal office, Dr. Goldstein's office and the Distinguished Title Holders had seen and approved the current version of the document. It will be voted on at the September Academic Council.

Changes to the Structure of the Academic Council Committees:

Dr. Dave Hill, Past Vice Chair, explained the changes to the newly elected members of the Executive Committee as follows: all subcommittees except for Grievance and Research Ethics will change the number of elected and appointed committee memberships to six, consisting of one representative from each school, and the library. Two positions will rotate off each year. This was approved by unanimous vote of the Executive Committee and was sent to the Academic Council electronically for vote and was approved.

Subcommittee Member Vacancies:

The Subcommittee Chairs have been asked by Dr. Robinson and the Committee Chairs of the AC to have each committee have a meeting in order to hold elections to fill vacant chair positions and to seek volunteers to fill vacant subcommittee positions.

“MCG FORUM FOR THE FUTURE”:

Dr. Robinson introduced the draft document “MCG Forum for the Future” and explained it to the Executive Committee members. Discussion followed as to how this forum will be implemented and who will lead the forum as well as what type of topics would be appropriate for this forum.

The meeting was adjourned at 11:15AM.