



Academic Council Executive Committee

Date: 11/01/07

Members Present: Dr. Jeannette Andrews (SON Representative), Dr. Wendy Bollag (SGS Representative), Dr. Pam Cook (Secretary-Treasurer), Ms. Kathy Davies (Interim Library Representative for Ms. Darra Ballance), Dr. Barry Goldstein (Provost), Dr. Dave Hill (Chair, Scholarship & Standards), Dr. Lynn Jaffe (Chair, Strategies & Responsibilities), Dr. Ricky Joseph (SAHS Representative), Dr. Dan Rahn (President), Dr. Vincent Robinson (SOM Representative), Dr. Martha Tingen (Chair), Dr. Jack Yu (Chair, Faculty Governance)

Members Not Present: Mr. Bill Andrews (Chair Elect), Dr. Philip Baker (SOD Representative), Ms. Darra Ballance (Library Representative), Dr. John Blalock (Parliamentarian), Dr. Richard Callan (Past Chair), Mr. John Hansford (SGA President)

Topic	Discussion	Action Needed	Person Responsible/ Timeline
Call to Order	~ Dr. Tingen called the meeting to order at 12:00 Noon. All members were welcomed. Ms. Kathy Davies was introduced. She will be serving as the Interim Library Representative while Ms. Ballance is on maternity leave.	None	N/A
Approval of Minutes	~ The September 13, 2007 minutes from the Executive Committee meeting were reviewed. One correction noted under the section "Faculty Development Subcommittee". Motion made to approve the minutes with correction, motion seconded, and approved by all present.	Corrected minutes to be forwarded to the EC members.	Ms. Waks 11/2/07
	Committee Reports		
	Scholarship and Standards		
Faculty Development Subcommittee	~ The business plan is being reviewed by the University Project Steering Team. Feedback to be sent to the Subcommittee for review. Plan to be forwarded to Dean's Council.	Business plan to be facilitated quickly through process.	Dr. Hill & Dr. Goldstein 12/1/07
Research Ethics Subcommittee	~ The vacancies have been filled. Dr. Goldstein emphasized the confidential nature of the Subcommittee work.	Maintain confidentiality on any issues.	All
Faculty Orientation/ Faculty Manual Subcommittee	No report obtained.	Report for next meeting.	Dr. Hill 12/6/07
Faculty Recognition Subcommittee	The Faculty Recognition Subcommittee has been activated.	Meeting to be arranged to begin preparing for the Spring Assembly.	Dr. Hill 12/1/07

Page 2 of 3 Academic Council Executive Committee Meeting – 11/1/07

Library Resources Subcommittee	No report obtained.	Report for next meeting.	Dr. Hill 12/6/07
University Assessment Subcommittee	Some of the vacancies have been filled.	Remaining vacancies to be filled.	Drs. Cibirka and Hill 12/1/07
Faculty Governance			
FADPT Subcommittee	Drs. Tingen and Yu had earlier this semester with Dr. Bill Browning with requests from Dr. Cibirka's office regarding ARSA questions and review of format on the policies prior to them being placed on the web by Dr. Markowitz and also for further streamlining of the three year review policy. All tasks as requested have been completed and submitted via email and hard copy to Dr. Cibirka's office.	All completed as requested	Drs. Tingen and Yu
Membership, Voting & Nomination Subcommittee	~ Ms. Kathy Davies (Library representative) has been elected as the Chair for 2007-2008. The Subcommittee will be working on the obtaining nominations for the Academic Council ballot. Members are encouraged to recruit fellow colleagues and forward names to Ms. Davies.	2008-2009 Slate of Nominees to be prepared & submitted to EC by 2/7/08.	Ms. Davies 2/7/08
Statutes Review Subcommittee	~ Dr. Yu discussed significant developments in the Optional Retirement Plan.	Quarterly updates to be provided.	Dr. Yu
Faculty Evaluation of Administrators Subcommittee	~ Dr. Tingen, Dr. Goldstein, and Dr. Cibirka are finalizing the process for the implementation of the evaluation survey and the summary result feedback.	Survey process to be finalized and implemented by 1/15/08.	Dr. Tingen Dr. Yu Dr. Goldstein Dr. Cibirka 1/15/08
Strategies and Responsibilities			
Faculty Grievance Subcommittee	~ Dr. Mike Brands has been elected Chair for 2007-2008. There is no business to date.	Dr. Brands to notify Dr. Tingen of any Subcommittee activity.	Dr. Brands Ongoing
Student Affairs Subcommittee	~ No report submitted.	All vacancies to be filled. Report to be submitted next meeting.	Dr. Frazier Dr. Jaffe 12/6/07
Faculty, Salary & Benefits Task Force	~ The report from the Faculty Benefits Task Force was reviewed related to an amendment to the Insurance Provider Report to add benefits for domestic partners. An informational point was made that USG is the legal entity for changes in benefits. A motion was made and seconded for the Task Force to define Domestic Partnership and to develop a resolution for review and vote by the Executive Committee.	Task Force to define Domestic Partnership and forward formal resolution to EC.	Dr. Jaffe 12/6/07
Strategic Initiatives Task Force	No current issues.		
Student Government Association			
SGA	~ No report submitted.		
Other Business			
Next Executive Committee Meeting	~ Thursday, December 6, 2007	Agenda items to Dr. Tingen	All members 12/1/07
Adjourn	~ The meeting was adjourned 1:00 p.m.		

Submitted by: Ms. Nancy Waks, Academic Council Recording Secretary, and Dr. Pam Cook, Academic Council Secretary-Treasurer