



Academic Council Executive Committee

Date: October 5, 2006

Members Present: Dr. Martha Tingen (Vice Chairman-Elect), Dr. Vincent Robinson (Past Vice Chairman), Dr. Pam Cook (Secretary-Treasurer), Dr. Barbara Kiernan (Chair, Scholarship & Standards), Dr. Deborah Lewis, (Chair, Strategies & Responsibilities), Dr. Brenda Cobb (Graduate Studies Representative), Ms. Darra Ballance (Library Representative), Dr. Dave Hill (Parliamentarian), Dr. Paule Barbeau (Medicine Representative), Dr. Jeanette Andrews (Nursing Representative), Mr. Emil Bailey (SGA President).

Members Not Present: Dr. Richard Callan (Vice Chairman), Mr. Bill Andrews (Chair, Faculty Governance) Dr. Daniel Rahn (Ex-Officio Chairman, President), Dr. Barry Goldstein (Ex-Officio, Provost), Dr. John Blalock (Dentistry Representative)

Topic	Discussion	Action Needed	Person Responsible/ Timeline
Call to Order	~ Dr. Tingen called the meeting to order at 12:00 p.m.	None	N/A
Approval of Minutes	~ The minutes from the September 14, 2006 and September 21, 2006 Executive Committee meetings were reviewed. Dr. Cobb made a motion to pass the minutes with amended editorial changes. The motion was seconded and approved by the members. ~ Dr. Tingen thanked Dr. Cook for reformatting the minutes.	Editorial Changes	10/ 7/06 – Mrs. Waters & Dr. Cook
Introduction	~ Dr. Tingen introduced and welcomed Mr. Emil Bailey, SGA President. Mr. Bailey is a third-year dental student from Marietta, Ga. who plans to practice dentistry in Atlanta. He has a bachelor’s degree in chemistry from the University of Georgia and a master’s degree in information technology from Georgia Institute of Technology. ~ Mr. Bailey thanked the members for having a student voice and looks forward to participating vigorously in student affairs.	None	N/A
	Scholarship and Standards Committee Reports		
Faculty Development Subcommittee	Follow Up (F/U) from Executive Council Meeting 9/21/06 ~ Dr. Hill informed the members a conference call is scheduled with Dr Susan Scott (Senior Associate Dean for Academic Affairs, University of New Mexico, School of Medicine) on October 11, 2006 at 4:15 p.m. He invited the Executive Committee members to participate. ~ The University of Mexico program may be used as a role model for our	Faculty Development Subcommittee to present proposal to EC, then to Academic Council and send to Provost.	10/10/06 – Mrs. Ballance to send articles. 10/26/06 -- Faculty Development

	<p>faculty development program.</p> <p>~ Dr. Hill noted that the best research schools have increased mentoring, faculty development and increased satisfaction. <i>The New England Journal of Medicine</i> is starting a series of issues facing faculty in medical schools.</p> <p>~ Dr. Robinson emphasized the need for an interdisciplinary focus and reach and asked that this be a priority for Academic Council.</p> <p>~ Dr. Hill will submit final report within the next two weeks to the EC for review. It will be submitted to AC for approval and then the Provost.</p>	<p>Mrs. Balance will download the <i>New England Journal</i> article and send to the EC members.</p>	<p>Subcommittee to submit proposal</p> <p>11/06 – Report to AC</p> <p>12/06 – Report to Provost</p>
Research Ethics Subcommittee	<p>Follow Up (F/U) from Executive Council Meeting 9/21/06</p> <p>~ Dr. Kiernan presented a list of nominations to fill the Subcommittee vacancies for the SON, SOD, and SAHS.</p> <p>~ The bylaws were reviewed and it was noted that Dr. Bennett who is currently the SON representative is ineligible to serve as he is a Department Chair.</p> <p>~ Dr. Cook commended Dr. Kiernan for facilitating faculty governance in this process.</p>	<p>Dr. Kiernan to follow up with Dr. Isales and Dr. Bennett regarding membership.</p> <p>Executive Officers to make final recommendation on appointments.</p>	<p>10/9/06 – Dr. Kiernan.</p> <p>10/26/06 – Final appointments to be presented at EC retreat.</p>
Faculty Orientation / Faculty Manual Task Force	<p>~ Dr. Cook recommended that new faculty orientation be incorporated into the Vice-Chairman Elect role.</p>	<p>Dr. Tingen will begin planning for next year.</p>	<p>2/07 – Dr. Tingen provide report to EC on plans</p>
Faculty Recognition Task Force	<p>No report</p>	<p>None</p>	<p>N/A</p>
Library Resources Subcommittee	<p>No report</p>	<p>None</p>	<p>N/A</p>
	Faculty Governance Committee Reports		
Membership, Voting & Nomination Subcommittee	<p>No report</p>	<p>None</p>	<p>N/A</p>
Statues Review Subcommittee	<p>No report</p>	<p>None</p>	<p>N/A</p>
Faculty Appointment, Promotion, Tenure and Post-Tenure Subcommittee	<p>~ Dr. Tingen provided the report from Mr. Andrews.</p> <p>~ The FADPT Subcommittee is in the process of reviewing the qualifications necessary for the chairperson of this Subcommittee. Dr. Callan, Dr. Goldstein and Mr. Andrews are meeting to discuss.</p> <p>~ A change in the bylaws may be needed for an elected full tenured professor as Chair.</p>	<p>~ Mr. Andrews to meet with FADPT Subcommittee to facilitate election of a tenured full professor for the 06-07 year.</p>	<p>10/26/06 -- Mr. Andrews</p>
Faculty Evaluation of Administrators Task Force	<p>No report</p>	<p>None</p>	<p>N/A</p>
	Strategies and Responsibilities Committee Reports		
Faculty Grievance Subcommittee	<p>~ Dr. Lewis asked that the approved changes to the bylaws regarding the membership of the Subcommittee be changed in the bylaws.</p>	<p>Dr. Cook to meet with Mrs. Waters to facilitate changes.</p>	<p>11/2/06 -- Dr. Cook and Mrs. Waters</p>

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Student Affairs Subcommittee	No report	None	N/A
Faculty Salary & Benefits Task Force	ORP Follow Up From Academic Council Meeting 9/21/06 ~ Meeting for USG Academic Council Chairpersons on Saturday, October 7, 2006 at Georgia College and State University. ~ Goal is for the Vice Chairs from all the universities to write one letter to USG Presidents, Chancellor and the Governor. ~ Dr. Tingen commended Dr. Callan on his leadership with this endeavor.	Dr. Callan to attend meeting	10/26/06 -- Dr. Callan to provide update at next meeting
Strategic Initiatives Task Force	No report	None	N/A
Other Business			
Academic Council SOM vacancies	~ Dr. Robinson met with SOM Faculty Senate Office regarding the vacancies and how the Academic Council meeting was changed from 4:00 p.m. to 5:00 p.m. to accommodate the SOM clinic schedule and active participation on the Council. Dr. Pillai was very positive about this change and will actively seek members. ~ Dr. Tingen recommended that Dr. Callan discuss the value of the SOM participation at an upcoming SOM Faculty Senate meeting.	Dr. Robinson to follow up with SOM Faculty Senate Office	10/26/06 -- Dr. Robinson to report membership
Student Government Report	~ Dr. Cook recommended that the SGA President provide a standing report each meeting.	To be added to agenda.	10/26/06 – Mrs. Waters & Dr. Callan
Next Academic Council Meeting	~ Thursday October 19, 2006. ~ Dr. Tingen reminded the members of the time change from 4:00 p.m. to 5:00 p.m. ~ Dr. Cook and Dr. Kiernan will be out of town and unable to attend.	Mrs. Waters to send out reminder email.	10/9/06 – Mrs. Waters
Next Executive Committee Meeting	~ Next Executive Committee meeting is scheduled for October 26, 2006 at 5:00 p.m. in DA 2001. ~ Dr. Kiernan noted she would be out of town and unable to attend.	Mrs. Waters to schedule room and organize dinner. Each member to adjust schedule to attend.	10/16/06 – Mrs. Waters
Items for the EC agenda 11/2/06	~ Faculty Evaluation of Administrators Update ~ Bylaws Update ~ Budget Update	None	N/A
General Faculty Assembly	~ Thursday, November 16, 2006, 4:00 p.m.	All members attend.	N/A
Meeting Adjourned	The meeting was adjourned at 1:00 p.m.	None	N/A

Respectfully Submitted,

Pam Cook, DNP, RN
Secretary-Treasurer, Academic Council
Assistant Dean, School of Nursing