

Executive Committee Meeting

Minutes

The MCG Executive Committee met Thursday, September 2, 2004, at 12:00 PM in room DA-241 of the Student Center.

Present: Hill (Presiding), Bradshaw, Rahn, Hughes, Jaffe, Dong, Shipman, Sridhar, Downey, Kumar, Shaddix

Absent: Goldstein, Robinson, Devkota, Barman, Campbell, Loushine, Troy, Dever-Bumba

Call to order:

Dr. Hill Called the meeting to order at approximately 12:05 PM.

I. Approval of Minutes:

The minutes of the Executive Committee Retreat August 12, 2004 were approved.

II. Updates on Business Items:

- Budget - \$10, 000 has been deposited into the Academic Council account. The current balance is 11, 062.25.
- Bylaws – the updated and approved version of the bylaws are pending.
- Evaluation of Administrators – the committee is being formed and will be meeting with Alan Pridemore of ITD to discuss updating this process to make it more useful and effective.
- New Faculty Orientation – will become an online service to new faculty that will be integrated with the other orientations on campus.
- New Faculty Reception – will be held at The Club House on Washington Road at 7:00 PM on Tuesday, September 07, 2004. The cost of the reception is \$4500.
- Faculty Manual – Rhea Beth Markowitz will chair the committee to update and expand the Faculty Manual. The committee will have at least one member from each school and the Library.
- Distinguished Chair Appointment & Review Task Force– Committee will hold its first meeting on Wednesday, September 8.
- Structure Function Task Force – This committee has been inactive but will be reactivated this year. Dr. Hill is meeting with the Deans of each school in order to get support of the Deans for their faculty to serve on faculty governance issues committees.

III. Standing Committees/Subcommittees/Task Forces Vacancies:

- Dr. Hill is meeting with the Deans of each school to encourage their support of their faculty being involved in AC. Having AC members serve on the committees and task forces will help fill those vacancies as well.
- In order to be in compliance with the bylaws, all vacancies on the AC and the Standing Committees/Subcommittees/Task Forces vacancies must be filled.

IV. September 16, 2004 Academic Council Meeting Agenda:

- Academic Council meeting for 9/16/04 was canceled.

V. Other Business

- There was no new business and the meeting was adjourned at 12:50 PM.

Respectfully Submitted,

Jag Devkota
Secretary Treasurer
Executive Committee