

ACADEMIC COUNCIL MEETING
August 19, 2004

Minutes

Members present: Bradshaw, Cuartas-Hoyos, Dong, Drisko, Goldstein, Hill, Hughes, Ivanhoe, Jaffe, Kluger, Lee, Miller J., Miller M., Newton, Robinson, Rule, Shaddix, Shipman, Stec, Szerlip

I. Call to Order

- The meeting was called to order at 4:05 P.M by Dr. Hill.

II. Approval of Minutes

- The minutes of the May 2004 meeting were approved as distributed.

III. Introduction of new officers and Academic Council members

- Dr. Hill thanked Dr. Bradshaw for her two years of hard work and accomplishments as Vice-Chair of the Academic Council. Dr. Bradshaw announced her resignation from the School of Nursing effective October 1, 2004. She has accepted a position at the School of Nursing, Baylor University, Dallas.

- New Academic Council Officers for 2004-2005 were announced as follows:

Dr. Vincent Robinson, Vice Chair Elect
Dr. Jagdishwar Devkota, Secretary Treasurer

- There were no new Academic Council members to introduce due to the fact that no elections have been held as of yet. The elections should be complete before our September meeting.
- Annette Waters was introduced as the new secretary to the Academic Council.
- Kyle Shaddix, President of the Student Government Association, was introduced.

IV. Set Quorum

- To set a quorum, it has been established and is in the bylaws that the quorum is set by the number of voting members of the AC regardless of the number of members present. The Ex-officio members can vote but are not considered a part of the quorum.

V. Report from the Executive Committee

- The budget for Academic Council is currently \$896.09. Dr. Rahn has approved \$9000.00 to be added to that amount.
- Academic Council members are encouraged to be involved on subcommittees. It is important to have Academic Council members be active in all levels so that faculty is represented on the administrative level.
- Dr. Goldstein is waiting for a copy of the most recently updated bylaws and will report on them at the next meeting.
- The Faculty Evaluation of Administrators Task Force has technical problems but is working to revise the process to make it more effective.
- Due to poor participation at New Faculty Orientation the development of an on-line orientation is being investigated.
- The New Faculty Reception will be held on Tuesday, September 7, 2004 at the Club House on Washington Road.
- At the request of the Provost, a new task force to review Distinguished Chairs has been established. This committee, Distinguished Faculty Chair Review Task Force, is in the process of being formed and will evaluate the distinguished chair positions separately from regular faculty reviews.

VI. Standing Committees

- Faculty Governance asked that members of the AC encourage their colleagues to submit their names as nominees so that we have a full ballot for voting.
- Scholarships and Standards - No report
- Strategies and Responsibilities - This position is vacant.

VII. Selection of Executive Committee Members

- No Executive Committee members were selected due to the fact that the AC still has numerous vacancies because the schools have not yet held their elections.

VIII. Administrative Reports

Provost:

- Dr. Goldstein expressed Dr. Rahn's apology for not being at the meeting today. He is in Atlanta on business for the school. Dr. Goldstein stated that we had a

good year last year despite the budget cuts. He reported that MCG is moving forward strategically and that the President's Cabinet will be meeting two times in September to determine our needs and what we can realistically be achieved with limited resources.

- In the coming year Promotion and Tenure and Post Tenure Review process will be examined to determine if the criteria should be changed.
- The Faculty Manual will be updated this year.
- Lucy Marion is the new Dean for the School of Nursing. She is away on business today and could not attend the meeting.
- Clay Steadman has left MCG and the interim VP for Legal Affairs is Andrew Newton who was in attendance and was introduced. A search committee is currently working to find a permanent VP of Legal affairs.

School of Dentistry:

- Dr. Drisko reported that the School of Dentistry's first year student class is one of the largest and most diverse ever in MCG history. She also reported that their GPA is up as well and that 19 of their 62 students are from Health Shortage areas.
- The School of Dentistry offers a Faculty Practice to employees at a small discount.

School of Graduate Studies:

- Dr. Kluger reported that as the School of Graduate Studies are continually working to improve educational programs related to research a "tool-kit" that provides links to many of these programs has been created. In the tool kit you will find that the training opportunities vary from direct one-on-one tutorials (e.g., Statistical Consultancy Services in the Office of Biostatistics and Bioinformatics), to presentations before small groups (e.g., Office of Grants and Contracts, Office of International and Postdoctoral Affairs), to web-based instruction (e.g., "Concepts in Clinical Research"). Some of these educational programs are mandatory for investigators; most are optional.
- The School of Graduate Studies is in the process of collecting printed material from each of the units that report to Dr. Kluger that will be assembled into one folder for easy reference for recruits and new faculty to assist them in their research activities. This process should be complete by mid to late September.

- NIH funding as of June 2004 is at 45 million dollars. That is a 21% increase from last year.
- Total funding for research at MCG is 76.6 million dollars.

Greenblatt Library:

- Tamera Lee reported that the Library had recruited Dr. Mark Spasser as Head, Education and Information Services effective October 15. Recruited from the Jewish Hospital College of Nursing and Allied Health where he served as Chief, Library and Information Services, Dr. Mark Spasser obtained his PhD in Library and Information Science from the University of Illinois in 1998.
- Ms. Lee also reported that as the campus coordinator for State Charitable Funding this year she would like to encourage AC members to support this effort.

Enrollment and Student Services:

- Dr. Michael Miller reported that on September 18, 2004 MCG will host Family Day for its first year students and their families.
- Student enrollment is up 3.6% this year with 75 added students.
- Nominations for Graduation speakers should be sent to Russell Long and Honorary Degree nominees should be sent to Dr. Roman Cibirka. The nominees should be for a person that has made significant contributions to health sciences.
- The Banner project has been implemented and is moving forward.
- The Ebony and Ivory fundraiser for the Arts Council will be held on Friday, October 1 at the Richmond Hotel.

There was no new business reported.

The meeting was adjourned at 4:50 P.M.

Respectfully Submitted,

Jagadishwar Devkota
Secretary-Treasurer
Academic Council

