

# Action Minutes



ARCAB	
<b>Meeting Date:</b> 5-23-2005	<b>Time:</b> 1:00-2:00
<b>Location:</b> AA-302	

**Team Leader:** Edward Townsend for Rick McIndoe  
**Participants:** David Wardlaw, Andria Thomas, David Stepp, Sandy Poduslo, Dick Woodring, Rick Hall, John Meyer, Fran Omar, David Ludwig, Robert Podolsky, Clare Billman

Decisions Made:	Date
<input type="checkbox"/> Route CMF to business owners before CMF is posted	<input type="checkbox"/> 5-23-2005
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Status	Action Items	Responsible	Due Date
	Follow up on job description for Research Programmer	David/Robert	
	Secure Image Database	Mark/Alma	
	Statistics on amount of junk email, block sender statistics vs. junk email	Ed	
	Poll departments on how much junk email there is for individual users	All	
	Poll departments about the spam problem	All	
	Prioritize list of services	John	