

# Action Minutes



<b>ARCAB</b>	
<b>Meeting Date:</b> January 24, 2005	<b>Time:</b> 1:00-2:00 p.m.
<b>Location:</b> AA-302	

<b>Team Leader:</b> Rick McIndoe
<b>Participants:</b> Andy Albritton (absent), Gayle Bently (absent), Clare Billman, Caro Cassels, Roman Cibirka, Rick Hall (absent), Anne Hinton, Gary Holmes, David Ludwig, John Meyer, Fran Omar, Kevin Plummer (absent), Robert Podolsky, Shirley Poduldo, Kristy Stephens, David Stepp, David Wardlaw (absent), Chris White (absent), Martin Weinrich (school of nursing), Ed Townsend, Andria Thomas, Emily Scarborough

Decisions Made:	Date
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Status	Action Items	Responsible	Due Date
	PHI information security guidelines for researchers (carried over from last meeting)	Mark Staples	
	Norton Client Security (AV, Firewall, and IDS)	Mark Staples	
	Exception Policy for the 200 mb quota	Ed Townsend	
	Work the needs list to provide priority and recommended actions	Rick McIndoe and IT	

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