

Action Minutes



ARCAB	
Meeting Date: 11/22/2004	Time: 1:00-2:00
Location: AA-302 President's Conference Room	

Team Leader: Rick McIndoe (Chair)
Participants: Andy Albritton (absent), Gayle Bentley, Clare Billman, Beth Brigdon, Caro Cassels (absent), Roman Cibirka (absent), Rick Hall, Anne Hinton, Gary Holmes, David Ludwig (absent), Fred Lupien (absent-Parimala Rajan attended), John Meyer, Fran Omar, Kevin Plummer, Robert Podolsky, Shirley Poduslo, Kristy Stephens, David Stepp, David Wardlaw, Chris White
IT Guests: Onley Howser, Camille Morgan, Mark Staples, Ed Townsend, and Becky Rogers

Decisions Made:	Date
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

Status	Action Items	Responsible	Due Date
	Consolidate needs assessment	Ed Townsend	
	Send the URL for the Tech Fair Website	Anne Hinton	
	Predefine set of security requirements for PHI and what core services are provided by IT	Mark Staples	
	Determine the usage of the shared Internet Service Provider within Allied Health	John Meyer	