



Medical College of Georgia

Academic, Research, and  
Student Affairs  
Policy Library

## Academic Honesty Policy

### Policy 6.16

Volume 6 Student Services  
Chapter 16 Academic Honesty  
Policy

Responsible Office: Campus Life  
Services

Originally issued: unknown  
Revised: 1/2009

### Policy Statement

Students at the Medical College of Georgia are expected to conduct themselves with honesty and integrity. This policy defines those standards of honesty and integrity that the Medical College of Georgia expects of its students, in particular with regard to unauthorized assistance in assignments, buying or selling of answers, plagiarism, fraudulent research activity, and theft of academic materials. Disciplinary action for violation of the Medical College of Georgia Academic Honesty Policy is handled by the individual schools that comprise the Medical College of Georgia.

### Reason For Policy

Academic institutions must follow standards of honesty and integrity. This campus-wide policy serves to establish standards and attitudes of honesty appropriate to academic life and ensures that these standards are followed equitably by students in all schools and programs at the Medical College of Georgia. The policy also serves to help students develop their own personal standards of honesty and integrity as they pursue professional careers.

### Entities Affected By This Policy

All students who are enrolled at the Medical College of Georgia are affected by this policy.

### Who Should Read This Policy

Students at the Medical College of Georgia and the faculty who teach them should be aware of this policy.

### Contacts

Contact	Phone	e-mail/URL
Campus Life Services	(706) 721-3356	<a href="mailto:campusliveservices@mcg.edu">campusliveservices@mcg.edu</a> <a href="http://www.mcg.edu/students/affairs/">http://www.mcg.edu/students/affairs/</a>

### Website Address For This Policy

<http://www.mcg.edu/aaffairs/policies/pdfs/p616.pdf>

## Related Documents

Medical College of Georgia Catalog:

<http://www.mcg.edu/students/Registrar/regulations/academic-honesty.html>

Medical College of Georgia Student Conduct Code and Procedures:

<http://www.mcg.edu/students/handbook/documents/StudentConductCodeandProcedures.pdf>

School of Dentistry Code of Conduct:

<http://www.mcg.edu/SOD/ConductCode.pdf>

School of Medicine Honor System:

[http://www.mcg.edu/som/StdAffairs/Honor\\_System/index.htm](http://www.mcg.edu/som/StdAffairs/Honor_System/index.htm)

## Overview

The university recognizes honesty and integrity as being necessary to its academic function. The following regulations protect the equity and validity of the university's grades and degrees, and help students develop standards and attitudes appropriate to academic life.

1. No student will receive assistance not authorized by the instructor in preparing any assignment, essay, laboratory report or examination to be submitted as a requirement for an academic course.
2. No student will knowingly give unauthorized assistance to another person in the preparation of any assignment, essay, laboratory report or examination to be submitted as a requirement for an academic course.
3. No person will sell, give, lend or otherwise furnish to any unauthorized person material that can be shown to contain the questions or answers to any examination scheduled to be given at any subsequent date, in any course of study offered by the university excluding questions and answers from tests previously administered and authorized for release by the administering faculty member.
4. Plagiarism is prohibited. Themes, essays, term papers, tests and other similar requirements must be the work of the student submitting it. When direct quotations are used, they must be indicated, and when the ideas of another are incorporated in the paper, they must be appropriately acknowledged.
5. Fraudulent research activity is prohibited. Misrepresentation of data collection and analysis, including falsification, fabrication or omission of data is prohibited.
6. Any person taking, or attempting to take, steal or otherwise procure in any unauthorized manner any material or information pertaining to the conduct of a class including tests, examinations, laboratory equipment, roll books, etc., violates this regulation.

## Process/Procedures

Disciplinary action for students who violate this policy are handled according to the overall institutional honor code as stated in the Student Conduct Code and Procedures

(<http://www.mcg.edu/students/handbook/documents/StudentConductCodeandProcedures.pdf>) or honor codes specific to the individual schools:

- School of Dentistry: [Student Conduct Code](#).
- School of Medicine: [School of Medicine Honor System](#).

**Responsibilities**

The responsibilities each party has in connection with Academic, Research, and Student Affairs Policy 6.16, Academic Honesty Policy, are:

Faculty	Report any violations of Academic Honesty Policy to the Director of Campus Life Services
School of Dentistry Associate Dean for Student Admissions and Alumni	Receives report of policy violations and convenes initiates disciplinary action according to School of Dentistry procedures.
School of Medicine Associate Dean for Student Affairs	Receives report of policy violations and convenes initiates disciplinary action according to School of Medicine procedures.