



Medical College of Georgia

Academic, Research, and  
Student Affairs  
Policy Library

## Classification of Students Policy

### Policy 4.07

Volume 4 Enrollment Management  
Chapter 07 Classification of  
Students

Responsible Office: Registrar

Originally issued: Unknown

Revised January 26, 2009

### Policy Statement

Undergraduate students at the Medical College of Georgia are classified as follows, based on the number of credit hours previously earned:

Classification	Hours earned
Freshman	Less than 30
Sophomore	At least 30
Junior	At least 60
Senior	At least 90

The classification under which a student registers at the beginning of each academic semester will continue throughout the academic semester.

### Reason For Policy

The reason for this policy is to establish standards for classification of undergraduate students at the Medical College of Georgia.

### Entities Affected By This Policy

All undergraduate students at the Medical College of Georgia are affected by this policy. Outside entities that collect this information, including the Board of Regents and National Student Clearinghouse, are also affected by this policy.

### Who Should Read This Policy

Undergraduate students who enroll at the Medical College of Georgia should be aware of this policy.

### Contacts

Contact	Phone	e-mail/URL
Registrar	706-721-2201	<a href="http://www.mcg.edu/students/Registrar">http://www.mcg.edu/students/Registrar</a> <a href="mailto:registrar@mcg.edu">registrar@mcg.edu</a>

### Website Address For This Policy

<http://www.mcg.edu/aaffairs/policies/pdfs/p407.pdf>

## Related Documents

Medical College of Georgia Catalog

<http://www.mcg.edu/students/Registrar/regulations/classification.html>

## Overview

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## Process/Procedures

Classification of students by grade is defined in Banner and is automatically assigned to undergraduate students.

## Responsibilities

The responsibilities each party has in connection with Academic, Research, and Student Affairs Policy 4.07, Classification of Students Policy, are:

Registrar	Maintain the appropriate class standing values in Banner.
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