



Medical College of Georgia

Academic, Research, and
Student Affairs
Policy Library

Dean's List Policy

Policy 4.06

Volume Enrollment
Management

Chapter 06 Dean's List
Policy

Responsible Office: Registrar

Originally issued: unknown

Revised: 1/24/2009

Policy Statement

The Medical College of Georgia recognizes the superior academic performance of undergraduate and School of Dentistry students by awarding them Dean's List designation for a given semester according to the conditions set forth in this policy. To qualify for the Dean's List, an undergraduate student must be enrolled for 12 or more hours of graded academic work in a semester and have achieved a grade point average of at least 3.50 for that semester. For students with an Incomplete grade, Dean's List computations will not be made until a grade is determined.

To qualify for the Dean's List in the School of Dentistry, students must exhibit acceptable professional behavior and have a grade point average of 3.25 (on a 4.00 scale) or higher for that semester while carrying at least 12 hours of credit and must not have received any unsatisfactory or failing grades for that semester.

The achievement of each student who qualifies for Dean's List is acknowledged and noted on the student's permanent record.

Reason For Policy

The Medical College of Georgia recognizes the superior academic performance of undergraduate and School of Dentistry students with this policy.

Entities Affected By This Policy

All undergraduate students and School of Dentistry students at the Medical College of Georgia are affected by this policy.

Who Should Read This Policy

All undergraduate and School of Dentistry students at the Medical College of Georgia and the faculty who teach them should be aware of this policy.

Contacts

Contact	Phone	e-mail/URL
Registrar	706-721-2201	http://www.mcg.edu/students/Registrar/registrar@mcg.edu

Website Address For This Policy

<http://www.mcg.edu/aaffairs/policies/pdfs/p406.pdf>

Related Documents

Medical College of Georgia Catalog:
<http://www.mcg.edu/students/Registrar/regulations/deans-list.html>
School of Dentistry Academic Progress Policies:
<http://www.mcg.edu/sod/policies/deans-list.html>

Overview

Undergraduate students enrolled for 12 or more semester hours with a minimum grade point average of 3.50 for that semester will qualify for the Dean's List for the semester. School of Dentistry students enrolled for 12 or more semester hours with a minimum grade point average of 3.25 for that semester and who have no unsatisfactory or failing grades for the semester will qualify for the Dean's List.

Process/Procedures

At the end of each semester, grades will be entered into the student information system by faculty/staff in the respective programs of study and GPAs calculated by the Registrar's Office. A Dean's List of undergraduate students will be provided to the Associate Dean for Academic Affairs and Assistant Dean for Students in the School of Nursing, and to the Associate Dean for Student, Faculty and Community Affairs for the School of Allied Health Sciences. The Dean's List for School of Dentistry students will be provided to the Associate Dean for Academic Affairs and Advanced Education. The respective assistant or associate deans will notify their students of the Dean's List honors.

Responsibilities

The responsibilities each party has in connection with Academic, Research, and Student Affairs Policy 4.06, Dean's List Policy, are:

Registrar's Office	Identify qualifying students for the Dean's List
Assistant & Associate Deans as noted above	Notify students of the Dean's List honor