

Disposition of bonus/incentive payments related to industry-sponsored clinical studies

Principles:

- Payments made by industry sponsors for rapid enrollment of study subjects may not be received by individuals but rather must be paid to the Medical College of Georgia Research Institute.
- Payments may be deposited into the clinical study account or into a Clinical Research Education Support (CRES) account. Due to structural requirements of the institutional accounting system, payments deposited into the clinical study account will be subject to deduction of facilities and administrative costs. Payments that are deposited into a CRES account are not subject to F&A deduction.
- CRES account funds are to be used to support education/training/related activities for clinical research coordinators (or others at the discretion of the coordinators).

Procedures:

- An Extramural Routing Sheet and documentation in memo form from the department (chair/manager/investigator/clinical coordinator) should be routed through normal approvals (chair, dean) to the appropriate pre-award Grant and Contract Officer requesting the establishment of the CRES account and justifying its need. The memo should describe potential uses for the funds and indicate who has signatory authority.
- The CRES account will be established for a ten-year period. Requests for renewal/extension will follow the same procedure as in account establishment.
- The CRES account may receive bonus/incentive payments from multiple studies.
- A department may have one or more CRES accounts.