

Administrative Council Minutes
MCG School of Dentistry
February 22, 2005

Present: Drisko, Potter, Barenie, Crail, Gentry, English, Adair, M. Myers, Weller, Guinn, DeLeon, Sisk, C. Hanes

1. Terrie English spoke to the council regarding staff lunch breaks and the transition from monthly to hourly employees. She distributed a handout (see attached) regarding the non-exempt lunch and breaks. She will e-mail the handout to Dr. Drisko to be distributed to the staff in the dental school. Dr. Drisko instructed each chairman to meet with their staff in regards to this handout. Handout recalled at request of Human Resources Director, Susan Norton.
2. Key Institutional Initiatives (see attached). This is a list the President puts forward every six months. Dr. Drisko pointed out that the dental school was at the top of the list of school initiatives. We were third on the list last year.

#1 Update strategic plan and complete organization-wide financial, capital, and facilities management plan.

Operational

- 1) \$1.3 million is needed for new dental faculty.
- 2) It will cost approximately \$ 1.5 million to upgrade the clinical operation system for the school. The Dental School will have to fund at least at 1/3 of the \$ 1.5 million.

Strategic

- 1) There is a \$4 million request to establish a center for Regenerative Medicine. Two million can be used from the money that was set aside for research when Dr. Drisko became dean.

#2 Develop facility plan and financing strategy for School of Dentistry

- 1) The bottom line is that it is more cost effective to build a new school. It will cost approximately \$77 million to renovate. The School will be expected to come up with some of the money, whether it's the \$8.5 million for the cost of the equipment versus the \$20 million which is 20% cost of a new building.
- 2) The financing strategy is very important. A realistic goal is needed before the school begins a fundraising campaign. A feasibility study will be sourced out to a firm that will help determine and give a sense of fund raising possibilities before the fundraising campaign is launched in April.

3. Dr. Drisko discussed a new facility and encouraged faculty to spread the word to the community regarding the need for a new facility. She indicated the following:

4. New Initiatives – how do we:

Refresh ourselves to continue to attract the brightest and most diverse students?

Catch up and surpass other schools?
Share enthusiasm about our school with prospective students and alumni?
Encourage ideas from faculty in regards to fundraising?
Think outside the box (i.e. Dr. Barenie's idea – flea market screening)?
Reach out to the community?
Be more innovative in our ideas?
Promote ourselves and get the message out that we have talented, premier practitioners?
Look out for opportunities and leverage those opportunities?
Think hard about how we treat our patients and be more friendly and sensitive to the patient's needs?

5. Brief discussion regarding licensure by credentialing issue. Dr. Drisko will look at the license application posted on the Georgia Board of Dentistry web site.
6. Brief discussion regarding Hooding guest speaker. Some suggestions included T. Howard Jones, Norris O'Dell, and Jean Sinkford. Dr. Drisko will contact these individuals.
7. Dr. Allen Sisk announced that his retirement date has moved from the end of September 2005 to the end of May 2005. Dr. Eric Rippert will also be retiring at the end of June, 2005. There is a possibility that three out of the six part-timers will also be leaving this year.
8. Dr. Drisko will check with Dr. Barry Goldstein regarding the new faculty evaluation forms. If she doesn't hear something soon, then chairs can use last year's forms for faculty evaluations.