

Administrative Council Minutes
MCG School of Dentistry
October 19, 2004

1. With minor revisions to the policies on foreign and domestic travel, the council approved the minutes of September 19, 2004. Copies of each are attached to the original minutes.
2. Dr. Potter gave an overview of the ADEA Leadership Institute. All chairs are asked to submit nominations to Dr. Drisko by November 1, 2004. Additional Information is available in the dean's office if needed. One faculty member will be selected.
3. The council was advised that dental residents attending meetings sanctioned by the school and as part of their educational experience are not required to complete outside activity forms.
4. Dr. Drisko announced that the second feasibility study for the new building has been completed. The second study trimmed required funding, as well as eliminating some square footage. The Chancellor has requested a third feasibility study which should be completed by the end of the year.

The three scenarios for a new building are as follows:

- * New Building behind the MCG Wellness Center
- * Build a new research and clinic building with plans to move faculty offices and classrooms at a later date.
- * Build a new research and clinical building and shell out the remainder of a new building without completing it.

Dr. Sisk expressed concern that the locating a new building behind the Wellness Center would complicate transporting hospital patients to the dental school.

Dr. Michael Myers expressed concern that the location would not offer easy accessibility for patients. Dr. Drisko stated that an entrance would be made available from Fifteenth Street.

Dr. John Ivanhoe asked if the Kroger Parking had been considered as an optional location since MCG owns that property. Dr. Drisko stated that the area behind the Wellness Center is the only property they have identified that would fit the footprint for the new building.

5. Dr. Drisko announced that the second President's Cabinet Strategic Planning Retreat will be held this coming Monday. Each school has submitted a list of requests for funding. The School of Dentistry has requested start-up dollars for research, as well as five new general dentistry positions in addition to other faculty and staff positions.
6. Dr. Newton Fahl, the Thomas P. Hinman/MCG School of Dentistry Fellow for 2004 will be the guest lecturer at the Brasstown CE Course this weekend. Dr. Fahl will be at the School of Dentistry next week. Dr. Drisko requested that Brenda Padgett email Dr. Fahl's itinerary and CV to all council members.

Dr. Thomas Callahan, the President of the Hinman Board of Trustees, will be attending the Brasstown CE Course as well. He is expected to present Dr. Drisko with \$30,000 to fund the 2005 Thomas P. Hinman/MCG School of Dentistry Fellow. In addition, Dr. Drisko stated that the establishment of an endowed chair remains slated for serious consideration by the Hinman Board and appears to be eminent within the next few months.

7. Mr. Dale Crail reported that he, Mr. Gentry and Dr. Sisk met to discuss ways to identify vendors and invited speakers coming to the School of Dentistry. The purpose is to create a list of contacts to assist in fund development and to make advance plans for the dean to meet and greet speakers.

Vendors who call on a day to day basis can report to the office of Mr. Darrell Gentry, Associate Dean for Business Operations to obtain a badge and a log will be kept. Information on invited speakers should be sent to the office of the dean 30 days in advance in order to allow her and Mr. Crail to meet with these individuals. This could also provide an opportunity for a vendor or company to underwrite the cost of the School of Dentistry Newsletter.

It was mentioned that Clinic Day, as well as Dr. Callan's Manufacturers Forum provide opportunities to set up industry support.

Dr. Drisko advised the council that Dr. Brad Potter is responsible for all communications in the school and asked chairs not to allow staff to send email messages on behalf of vendors unless they are providing support to the school.

8. Dr. Drisko reminded the council that the school is open for business on clinical research and asked that faculty continue to explore avenues that would provide more active clinical research.

Dr. Phil Hanes and Dr. Steve Nelson have received grants as Principal Investigators. Periodontics, Oral Surgery and Prosthodontics are working on a grant with Nobel Biocare.

9. Dr. Adair stated that an additional Pediatric Dentistry resident position has been included for FY06. This position will initially be funded by the Dean for the first year with plans underway to have it supported by a government agency in the future. The position holds a contractual obligation for the individual to complete a Pediatric Dentistry residency and return to an underserved area in Georgia. This increases the Pediatric Dentistry residents to three per year.

10. Dr. Tay has accepted a part time faculty / resident position in Endodontics. Dr. Tay will be working with Dr. David Pashley while completing certification in Endodontics.

11. Dr. John Guinn announced that Dr. Charlie Weston has accepted a position in an Endodontic Residency Program at the University of Alabama and will be leaving MCG.

12. Dr. Schuster stated that only half of the faculty invited attended this week's forum regarding promotion & tenure and that he would like to meet with those who were not available to attend. He urged department chairs to counsel with their faculty members on promotion & tenure issues, stating that it is important for accreditation, but critical for their career development. The guidelines can be found on the school's web page.

13. Dr. Sisk announced that negotiations are underway with Oral Surgery and the prison system for faculty and residents to provide dental services. Students will not be put on this rotation.

Oral Surgery continues to experience problems with OR time, however, Dr. Drisko stated that plans are being made to correct this issue.

Dr. Sisk also informed the council that the Dental Foundation is working toward eliminating the statement which prohibits part time faculty from participating in the Faculty Practice. The next Foundation Board meeting is scheduled for Wednesday, October 27th.

14. Dr. Barenie distributed the results for the Part I National Board Exam taken in July 2004. He also distributed the Ten Year Summary of National Board Part I, as well as a spreadsheet with data he acquires from that summary specifically targeting MCG School of Dentistry averages and rankings.

Dr. Drisko stated that the current results fall below expectations and benchmarks and she will be working with departments to focus on improvement in future board performance.

15. Dr. Carol Lapp announced that the MCG Arts Council raised funds to obtain a grand piano which will be placed in the MCG large auditorium.