

DEPARTMENT OF HEALTH INFORMATION MANAGEMENT  
 POST-BACCALAUREATE CERTIFICATE PROGRAM IN  
 HEALTH INFORMATION ADMINISTRATION FOR  
 ALLIED HEALTH/NURSING MAJORS  
 2007 – 2008 Curriculum

	<u>Lecture/ Lab/Credit Hours</u>	<u>Fall Semester 2007</u>	<u>Semester Credit Hours</u>	<u>Weekly Contact Hours</u>	<u>Course Instructor</u>
HIM 3101	(3-2-4)	Management Principles	4	5.0	Condon
HIM 3206	(2-2-3)	Introduction to Health Information Management	3	4.0	Stuckart
HIM 3207	(2-0-2)	Healthcare Statistics and Data	2	2.0	Stuckart
HIM 4104	(3-0-3)	Budget and Finance	3	3.0	Condon
HIM 3003	(3-0-1)	Introduction to Health Information Systems (weeks 6-10)	1	3.0	Smith
HIM 3004	(3-0-1)	Systems Analysis and Design (weeks 11-15)	1	3.0	Smith
HIM 3000	(3-0-1)	Legal Aspects and Ethics (weeks 1-5)	1	3.0	Barefield
	<u>Lecture/ Lab/Credit Hours</u>	<u>Spring Semester 2008</u>	<u>Semester Credit Hours</u>	<u>Weekly Contact Hours</u>	<u>Course Instructor</u>
HIM 3102	(3-2-4)	Human Resource Management	4	5.0	Campbell
HIM 3415	(2-2-3)	Health Data Classifications and Coding Systems (ICD 9)	3	4.0	Prince
HIM 3001	(3-0-1)	Quality in Healthcare (weeks 6-10)	1	3.0	Stuckart
HIM 3007	(3-0-1)	CPT/HCPCS Coding and Reimbursement Essentials (weeks 6-15)	1	3.0	Prince
		<u>Summer Semester 2008</u>			
HIM 3005	(0-4-2)	HIA Practicum (10 weeks)	2	4.0	Smith

7/11/07