



School of Graduate Studies
www.mcg.edu/gradstudies

For detailed application/admission requirements and recommendations see information specified for each individual program at www.mcg.edu/gradstudies/prog.htm

Common Minimum Admission Requirements and Instructions for SGS Graduate Programs

1. **ON-LINE APPLICATION:** Complete and submit the application form and program supplemental form - (includes personal statement) by the [application deadline](#). Applications and supporting materials received after the program deadline will be considered on a space-available basis.
2. **\$30 Application Fee**
 - The \$30 application fee must be paid online with an electronic check or credit/debit card. *This fee is non-refundable. Once payment is authorized, your application is submitted to the Medical College of Georgia, and you can no longer make changes to it on line. Please contact the Office of Academic Admissions directly to update your application after it has been submitted.

*Biomedical Sciences and Biostatistics Ph.D. Applicants Only: Applicants to these two programs will receive a refund of the \$30 application fee for applicants if they are United States citizens or individuals with a permanent resident status who apply no later than December 31, 2009.
3. **ALL APPLICATION MATERIALS MUST BE SUBMITTED DIRECTLY TO:**
Office of Academic Admissions
Medical College of Georgia
1459 Laney-Walker Blvd, AA-170
Augusta, GA 30912-7310 U.S.A.

You can monitor the current status of your application and arrival of your application materials on line, by using the [Application Status Check](#) link found at the OAA website www.mcg.edu/Admissions. You will need your MCG ID number which will be provided to you by OAA when they notify you that they received and processed your application. If you have any questions regarding your MCG ID number, the application status link, or your official MCG application file (ie discrepancies with what has/has not arrived, what needs to be submitted etc.) please contact the Office of Academic Admissions directly.

4. **All programs require a minimum of Bachelor's degree or equivalent from an accredited college or university.**
5. **Official transcripts from all colleges and/or universities**
 - Official transcripts are required from all universities and colleges ever attended. Only in the case of transcripts from international colleges/universities will an official course-by-course transcript evaluation be accepted in lieu of an official transcript.

- Official transcripts should be sent to MCG's Office of Academic Admission as part of your "Admissions Packet". To remain official, all transcripts must remain in the original, unopened, sealed and stamped/signed envelope from the Registrar's office of the issuing institution. Alternatively, transcripts can be mailed to MCG's Office of Academic Admission directly from the Registrar's office of the issuing institution.

6. **Three references/recommendations**

- References/recommendations from three individuals are required using the [Admissions Reference Form for Graduate Programs at the Medical College of Georgia](#). Referees should be individuals qualified to assess your prior academic, employment, artistic, research and/or clinical experience, qualifications and potential, as applicable.

7. Official **GRE scores** (only the General GRE test is required)

- Official [Graduate Record Exam \(GRE\)](#) scores must be sent directly to the Office of Academic Admissions by the Educational Testing Service. The Medical College of Georgia institution code is 5406 for GRE scores. Do not list a department code. All scores must be less than five years old.
- Official [Miller Analogy Test \(MAT\)](#) scores may be substituted for GRE scores in master's nursing programs, with the exception of Nursing Anesthesia. The Medical College of Georgia institution code is 1108 for MAT scores. Do not list a department code. All scores must be less than five years old.

7. **As applicable, applicants must also submit the following:**

- Official [Test of English as a Foreign Language \(TOEFL\)](#) scores, **if your first language is not English**. A minimum score of 550 (paper-based), 213 (computer-based), or 79 (Internet-based) is required. Some programs require higher minimum score. Scores must be sent directly to the Office of Academic Admissions by the Educational Testing Service. The Medical College of Georgia institution code is 5406. TOEFL scores must be less than two years old.

Exemption from the TOEFL requirement is allowed for graduate students who submit proof of earning a baccalaureate degree from a regionally accredited U.S. college/university where English is the language of instruction.

- [Verification of transcripts from foreign colleges and universities](#) by an approved transcript evaluation service. See details at www.mcg.edu/Admissions/instud.html

Biomedical Science and Biostatistics Ph.D. Applicants Only: Applicants to these two programs can request consideration to receive a credentials evaluation at the expense of each program. Applications, official transcripts and other application materials must be sent to MCG by December 31, 2009 to be eligible to receive this consideration.

- If **accepted, international students** must submit documentation of personal funds before a Form I-20 Certificate of Eligibility can be issued.

8. **Program specific requirements** – see program Admission Requirements for details

- **Some programs require interviews:** Interviews are by invitation only. Applicants will be selected for an interview based on an initial review of submitted application materials. Selected applicants will be notified directly by the program.

9. **Program specific recommendations**– see program Admission Requirements and Recommendations for additional details
10. Substitutions and/or waivers of minimum requirements must first be supported and approved at the program level and then formally approved by the Dean of the School of Graduate Studies.
11. While every effort is made to maintain this information as current, it may be subject to change. Please check with MCG's Office of Academic Admission for recent updates.
12. Applications deferred to another semester are subject to all admission requirements and program requirements in effect for the semester to which they are deferred.

Additional Information

1. Student financial aid information is available at www.mcg.edu/students/finaid The Free Application for Student Aid (FAFSA) is available at www.fafsa.ed.gov You may contact the Office of Student Financial Aid at 706-721-4901 or by e-mail at osfa@mcg.edu. Apply for financial aid as soon as possible, before actual acceptance into a program of study, to allow enough time for your financial aid application to be processed.
2. In accordance with federal law, the Medical College of Georgia makes available, upon request, its annual security report which includes information concerning campus security policies and crime statistics. For a copy of this report, please contact MCG Public Safety at 706-721-2914. Students at distant site locations should contact the college public safety office at that location.
3. Providing false or incomplete information on this application or any of the documents supporting your application for admission can result in denial of admission, invalidation of an acceptance decision, or, following matriculation, administrative disenrollment or dismissal. Students are subject to disenrollment or dismissal for falsifying application information at any time during enrollment prior to graduation.

Contact Information

For additional information regarding your application and/or the application process contact:

Office of Academic Admissions
Medical College of Georgia
1459 Laney-Walker Blvd, AA-170
Augusta, GA 30912-7310

Phone: 706-721-2725
Toll-Free: 1-800-519-3388

Email: BBOGGS@mail.mcg.edu

For additional program information contact the program directly or:

School of Graduate Studies
Email: gradstudies@mail.mcg.edu
Phone: 706-721-9516