Annual Report on Outside Professional Activity and Continuing Education

This form is to be submitted annually by faculty members who are required to report on outside professional activity or continuing education under the university's policies concerning outside professional activity and employment, research, and continuing education.

Name: Academic Rank / Title:

Department: School:

Reporting period :

(Beginning and ending dates of contractual obligation)

List Activities in Approximate Chronological Order
(extend on supplemental sheet, if necessary)

Organization	Activity or Service	Number of Days	Compensation Beyond Expenses

Faculty Member:

Signature / Date

Chairman:

Signature / Date

Dean:

Signature / Date

Submit original request to Dean's Office. Copies will be returned to the appropriate Chairman and faculty member.

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