



# EAC Meeting Minutes

## Meeting Time and Place:

July 9, 2008

10:00 a.m. at the Greenblatt Library, Room 211

## Voting Members Present:

Michael Budd, Laurie Bush, Janis Campbell, Patricia Edwards, Patrick Hatch, Kimberly Hayes, Susan Khaksarfard, Laurie Lane, Davida Miller, Lisa Wheatley, Dick Woodring,

## Non-voting Members Present:

Debra Arnold and Catherine Holmes – Human Resources

## Members Not Present:

Suzanne Dederscheck, Patti Edwards, Kimberly Hayes, Lee Little, and Robin Reyes

## Guests:

None

### **I. Welcome and Introduction – Michael Budd**

Michael called the meeting to order.

### **II. Agenda Item 1**

#### *Introduction of new members*

- Michael Budd introduced the new members of the Council:
  - Lisa Wheatley (Administration)
  - Janis Campbell (GWVNH)
  - Laurie Bush (School of Dentistry)
  - Laurie Lane (SOM - Basic Sciences & Administration)
  - Robin Reyes (Member-at-Large) – not present

#### *Update from meeting with Dr. Ashe*

- Michael Budd stated that the issue of parking rates based on an employee's salary has been researched by Chief McBride; however, this option cannot be pursued at this time.
- Dr. Ashe has approved for a representative from EAC to attend the Parking Committee meetings. Susan Khaksarfard has volunteered to represent the EAC.

### **III. Agenda Item 2**

#### *Election of a new Chairperson*

- Debra Arnold passed out the voting ballots for election of a new Chairperson. Instructions were given that only the old EAC members would vote.
- The vote was held and the votes counted. Patrick Hatch was elected as the new Chairperson.

### **IV. Agenda Item 3**

#### *Parking Spot Availability*

- Kimberly Hayes stated that she had received a question from a constituent regarding parking spot availability for vendors. Lisa Wheatley stated that parking can be arranged for a vendor by contacting the parking office prior to the visit to obtain a visitor or vendor pass.

### **V. Open Discussion**

- The President's office has requested the attendance of the Chairperson in upcoming Cabinet meetings to represent the EAC.
- Kimberly Hayes stated that the Vendor Fair for the campus has been scheduled for September 24 in the Wellness Center.
- Lisa Wheatley suggested that EAC information updates be included in the Beeper.

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- It was recommended that a suggestion box be created for the EAC. This may be in the form of a GroupWise address or a form that can be sent through the intercampus mail.
- The next EAC meeting is scheduled for Wednesday, October 8.

## VI. Meeting adjourned – Patrick Hatch

ACTION Items			
Status	Action to be taken	Responsible	Due Date
Open	Provide a new list of constituent addresses to the EAC.	Debra Arnold	Prior to next meeting
Open	Provide a copy of the approved telework policy to the EAC.	Debra Arnold	Prior to next meeting
Open	Follow-up with Deb Barshafsky and Dr. Ashe on the parking committee meeting and any unresolved issues.	Patrick Hatch	Prior to next meeting
Open	Provide the EAC schedule of meetings and events to the members.	Debra Arnold	Prior to next meeting