



EAC Meeting Minutes

Meeting Time and Place:

Wednesday, January 14, 2009

10:00 a.m. at the Greenblatt Library, Room 211

Voting Members Present:

Laurie Bush, Janis Campbell, Suzanne Dederscheck, Patricia Edwards, Patrick Hatch, Kimberly Hayes, Robin Reyes, Lisa Wheatley, and Richard Woodring

Non-voting Members Present:

Catherine Holmes – Human Resources

Members Not Present:

Susan Khaksarfard, Laurie Lane, and Davida Miller

I. Welcome and Introduction – Patrick Hatch

Patrick called the meeting to order.

II. Agenda Item 1

Meeting Schedule

- It was suggested that the EAC meet every other month instead of quarterly. This would allow for more continuity and the ability to address issues in a timelier manner.
- Lisa Wheatley made the motion to change the meetings to every other month and the motion was seconded by Dick Woodring.

III. Agenda Item 2

Suggestion Card/Incentive

- The members discussed whether a standard suggestion card could be included in the Beeper so that constituents would have a way to anonymously submit suggestions to the Council.
- It was recommended that the suggestion card be added to the Need to Know and also to the EAC website.
- It was also discussed whether any incentives could be offered along with the suggestion card.

IV. Agenda Item 3

Retiree Attendee

- The Council received a request from an employee to include a representative from the MCG Retirees Association at the Council meetings.
- The Council members discussed this request and a consensus was reached that a channel of communication would be open to the Association through a retiree contact, however, an individual would not be included in the meetings.

V. Agenda Item 4

Disclosure Issue

- The Council discussed the results of the previous meeting that was held with members of the parking office and Auxiliary Services regarding campus parking.
- The Council had inquired whether a disclosure could be issued once a year to the campus showing the ways in which the employees' parking funds were being utilized.

VI. Agenda Item 5

Incentives for MCG employees to get healthcare at MCGHI facilities

- The members discussed whether there were any incentives for MCG employees to utilize MCGHI facilities.

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VII. Agenda Item 6
New Business

- Kimberly Hayes questioned whether there is a policy against donating leave to individuals who may have a serious medical condition but are unable to utilize FMLA.
- Dick Woodring noted that the MCG Tech Fair will take place Wednesday, March 11, 2009 from 9:00a.m. - 3:00 p.m. and that they are asking for presentation suggestions.

VIII. Meeting adjourned – Patrick Hatch

ACTION Items			
Status	Action to be taken	Responsible	Due Date
Open	Contact Debra Arnold in Human Resources regarding the process to update the EAC charter in order to accommodate the motion to hold meetings every other month instead of quarterly.	Patrick Hatch	Prior to next meeting.
Open	Contact Sharron Walls at the Beeper regarding the possibility of including a suggestion card in the Beeper.	Dick Woodring	Prior to next meeting.
Open	Draft a suggestion card and research possibilities of incentives that could be offered with the suggestion card.	Patrick Hatch	Prior to next meeting.